



# 8<sup>th</sup> Annual Nebraska MarketPlace Conference

## February 11, 2014

Nielsen Center West Point, Nebraska

Hosted by the Center for Rural Affairs & Our Sponsors

Exhibitor space includes one conference registration, draped display area, covered & skirted table, chairs, & trash can. Sponsors also receive specified conference registration(s) dependent on level as well as a booth.

### Exhibitor Information & Registration Form

#### Booth Exhibits

- 8' tall draped back wall; 3' tall side walls
- 6' covered, skirted table & Two chairs
- 2 complimentary registrations
- Listed in conference exhibitor map, on diagram of exhibit area and on exhibitor page of website
- **Booth Set-up:** Monday, Feb. 10 from 3PM-8PM. All exhibits **must be set up prior to 7:30 AM Tuesday** when doors open.
- **Exhibit Hours:** Tues., Feb. 11 – 7:30AM-4:30PM

#### Exhibitor Information

**Please attach** a brief paragraph about your organization, your products and services and describe what you will be selling in your booth (used in program to promote your booth or sponsorship).

Organization/Company (as it will appear): \_\_\_\_\_

MAIN Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Ph: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Company Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

**General Terms & Conditions:** Payment for exhibit booth must be received before space can be guaranteed. Invoices may be requested and will be returned electronically with full payment due upon receipt. **Payment for exhibit booth space must be received by Feb. 1 and be submitted with this contract. Please include comp registrant information on this form.**

#### Method of Payment

- Check enclosed made payable to: **Center for Rural Affairs**
- Invoice my company: Attn: \_\_\_\_\_
- Pay by credit card [www.cfra.org/marketplace](http://www.cfra.org/marketplace)

**Authorization:** The person signing this form is authorized to do so on behalf of the Exhibitor organization and agrees to abide by all requirements, restrictions and obligations outlined in the General Terms and Conditions.

Authorized By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Contact Instructions: Complete form & mail w/payment to:

Kim Preston, NE MarketPlace, PO Box 136 • Lyons, Nebraska 68038

Questions? Call: 402-687-2103, ext 1008 or Email: [kimp@cfra.org](mailto:kimp@cfra.org)

#### Booth Pricing

- One booth Early Bird Rate...(thru Jan. 24).... **\$175**  
Regular Rate...(Jan. 25-Feb. 5).... **\$200**
- Additional booth.....**\$175**
- Additional Registrations... (thru Jan 24)..... **\$50**  
Late registration (Jan.25-Feb.5)..... **\$60**
- Access to electricity.....**\$25**  
*Booth placement requests will be available after Jan. 27*

**EXHIBIT BOOTHS:** Includes approx. 8'x 10' of space; 1-6' covered & skirted table; 2 chairs; trash; 2 comp. registration. *All breaks and will be in exhibitor area.*

- Sponsor Exhibitor** (Investor & Partner).....**\$NC**
- Early Bird Booth registration** (thru Jan 24)..... **\$175**
- Final Deadline: Jan. 25-Feb 5**..... **\$200**
- Will you need electricity?**  No  Yes... **ADD\$ 25**

**Help Promote MarketPlace to YOUR Customers & Visitors:** A copy of the electronic file of the registration brochure will be emailed to you along with additional information for your company to **post on your website to help promote the event to your customers and visitors.** We appreciate it!

#### Complimentary Registration Instructions

Please list the complimentary registration you wish to receive with your booth rental below.

**Name:** \_\_\_\_\_

Company (if different): \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone#: \_\_\_\_\_

**2<sup>nd</sup> Contact:** \_\_\_\_\_

Company (if different): \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone#: \_\_\_\_\_